



## How to register for mylab

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### Navigate to the Registration Page

Open your web browser and go to the Hill Labs home page: <https://www.hill-labs.co.nz/>.

On the home page, look for the button that mentions "MyLab Login" (located at the top right corner of the page). Click on this link.

If you are not yet registered, look for an option that says, "Create an account". This is located below the login fields. Click on this link.

### Fill out the Registration Form

You will be directed to the registration form. Fill in the required details:

- First Name
- Last Name
- Email Address
- Company (if applicable)
- Phone Number (mobile or landline)
- Password

Click "Continue".

Fill out the required "Address" details.

- Address Line 1 (Using NZ Post finder the form will populate automatically).
- If the form does not accept your address please contact Hill Labs for assistance 07 858 2000 or email [cx@hill-labs.co.nz](mailto:cx@hill-labs.co.nz)
- If the postal address is the same as the delivery address please tick the box under "Postal Address"
- If the postal address is different, please enter it into "Address Line 1".

Review the "Online Terms & Conditions" and "Privacy Statement". When satisfied please tick the box to agree to these terms.

Click the "Register My Account button.

### Verify your email address

Check your email inbox for a verification email from Hill Labs. Click the link provided in the email to verify your account. (If you did not receive an email please check your junk/ spam folder).

The link will take you to the "Account Verified" webpage and will then redirect you to the mylab Homepage.

### Explore your myLab homepage

After logging in, you can explore the mylab dashboard, where you can order lab testing, view your lab results, manage your account.

### Help and Support

If you encounter any issues during registration, you can contact Hill Labs for assistance.

- Customer Experience Team: [cx@hill-labs.co.nz](mailto:cx@hill-labs.co.nz)
- Business Support: [mail@hill-labs.co.nz](mailto:mail@hill-labs.co.nz) or call 0508 44 555 22 (07 858 2000)