

NB. Declaring samples at the Airport can cause significant delays to your travels – We recommend using Express Mail (or similar) to send samples where possible.

This document will assist Hill Lab clients who intend to bring samples as part of their personal effects from overseas via Christchurch International Airport. It will help MPI to clear the consignment and allow the MPI Facility Operator at Hill Labs to arrange prompt pick-up and delivery of the samples to Hill Labs.

Before you travel

Email the MPI Facility Operator natalia.leadua@hill-labs.co.nz with the following information

1. **Flight Number**
2. **Expected Time & Date of Arrival**
3. **Sample Description and Numbers**

Arriving at Christchurch International Airport Terminal building

Upon arrival you must declare that you have samples for testing at Hill Labs and the following items are required to be handed to MPI Inspectors to clear the Consignment:

1. **The samples that require analysis – Ensure the samples are securely packaged and clearly addressed**
2. **A detailed description of the samples [Hill Labs Request Form]**
3. **A current copy of Hill Labs' Import Permit applicable to the sample matrix you are bringing into New Zealand**
4. **A copy of this document**

MPI staff will give you a Biosecurity Authority/Clearance Certificate number (BACC). Normally “6 digits” such as “014587”

NB. You will be charged a nominal clearance fee by MPI which must be paid for at this time.

IMPORTANT: Hill Labs must arrange pick up of samples from the Airport. You will not be allowed to remove samples from the Airport.

Please call or email the Hills MPI Facility Operator (CHCH) natalia.leadua@hill-labs.co.nz and quote the BACC number so that the pickup of your samples can be arranged.

Hill Labs delivery address and Contact Details

Facility Operator: Natalia Leadua
Email: natalia.leadua@hill-labs.co.nz
Address: 1/17 Print Place, Middleton
Christchurch 8024
New Zealand

For further information, visit: [Hill Labs Christchurch Imports](#)